

Minutes of Temple Guiting Parish Council Meeting

Held on Wednesday 7th April 2021 at 7.30 pm via Zoom

Councillors present: Rex Bovill, Val Brown, Jayne Ewart Perks, Stephen Gower, Michael Krier (Chairman), Val Littlewood, Kate Mather.

Public: Three members of the public were in attendance. GCC Councillor Nigel attended part of the meeting.

1. Apologies for absence: None.

2. Declarations of interest in items on the Agenda (Localism Act 2011): Cllr Krier declared an interest in item 11, planning application 21/01375/TCONR, as the owner of neighbouring land. Cllr Ewart-Perks declared an interest in Item 11, planning application 21/00568, as the owner of the property.

3. Points from the floor:

One member of the public expressed an interest in speaking to item 11 on the agenda, planning application 21/01375/TCONR.

At the end of the meeting, Cllr Moor summarised his annual report for the benefit of councillors and parishioners, including:

- The allowance for GCC Highways had been increased for the coming year.

- GCC had been successful in winning a grant of £1.3 million to carry out two pilot programmes of rural transport, one in the Forest of Dean and one in the North Cotswolds. The North Cotswold pilot would operate in the area bounded by Winchcombe, Moreton in Marsh and Northleach and would operate between 7 a.m. and 7 p.m. weekdays and 8 a.m. and 4 p.m. on Saturdays.

- GCC's schools strategy had been adopted and included plans for Temple Guiting school on pages 92 – 95.

Cllr Moor then informed the meeting that, following TGPC's meeting with Sir Clifton Brown MP to discuss the impact of quarrying in the North Cotswolds, similar issues relating to gravel quarrying in Wiltshire had been brought to his attention. The MP for that area is James Grey and Sir Clifton Brown was keen to arrange a forum where experiences and actions from both locations could be shared. Cllr Moor shared contact details for the relevant parish council.

Cllr Moor provided the date of the next GCC planning committee meetings - 10 June and 8 July - and that the planning applications for Guiting and Oathill quarries were likely to be on one or both of those agendas.

The Chairman paid tribute to and Councillors joined in thanking Councillor Moor for his interest in and invaluable support for the work of TGPC over the years.

4. Approval of the previous meeting's minutes: Councillors approved the minutes of the meeting of 3rd February 2021 as a true record of the meeting. The Chairman agreed to sign the minutes.

Action: Clerk to add to website and noticeboards.

5. Chairman's announcements:

The Chairman reminded councillors that they must, at the start of a meeting, declare any interests which might affect their objectivity when making decisions at parish council meetings.

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6. **Clerks Report.** The Chairman noted that several items in the Clerk's Report would be discussed later in the agenda.
7. **Parking in Temple Guiting.** Councillors noted the Chairman and Vice-Chairman's report which outlined the options for placing 'car park' signs around the village and confirmed the preferred type of sign. Councillors voted to progress the report. Councillor Bovill objected to the proposal and Councillor Mather expressed some reservations. The Chairman reminded councillors that a budget of £1,000 had been allocated for this signage at the February meeting (agenda item 7). **Action: Clerk, Vice Chairman and Chairman to progress the project by obtaining costings for the approved plan, finalising illustrations of exact signage. Councillors agreed that a contribution should be sought from The Pantry once the costing was complete.**
8. **Speeding and VAS report.** The Chairman thanked Rob Graves for taking on the responsibility for moving the VAS equipment between the 4 sites as necessary. Cllr Krier continues to charge the device at his home and download the data.

The results from the VAS when installed in Kineton showed that 97.5% of vehicles were travelling below the speed limit. The VAS is now located in Ford, facing Stow. **Action: Clerk to research an ANPR unit which could be integrated with the VAS.**

9. **Green group.** Cllr Mather reported that the heat detector had been used by one parishioner recently. **Action: Clerk to invite autumn bookings for the detector, ahead of the cold weather next winter.**
10. **Litter picking.** Cllr Mather reported that she had registered Temple Guiting Parish for the 'Pristine Parishes' initiative and would report back on how TGPC could organise regular litter picking activities. **Action: Clerk to include in the next agenda.**
11. **Public Right of Way.** Cllr Mather also reported that she was working on the PROW 2026 program to register routes - Sheep Barn Lane and the track from Barton Bridge to Tinker's Barn quarry - on the 'definitive' map. **Action: Clerk to provide modification forms to Cllr Mather and register TGPC.**
12. **Planning**

Councillors noted the following planning applications which had been commented on between meetings due to planning authority deadlines:

20/04038/FUL The Ford House, Kineton - No objections

21/00293/LBC Consent to replace existing skylights with larger conservation rooflights at Old Farm House, Barton GL54 5UF - No objections.

21/00363/FUL Erection of single and two-storey rear extensions, insertion of dormer window and roof lights. Erection of single-storey side extension linked to an attached one-and-a-half-storey front extension including garage. Installation of solar panels | Critchford House Kineton Guiting Power Cheltenham Gloucestershire GL54 5UG. - No objections.

Councillors considered the following applications:

[21/00568/FUL](#) Demolition of two stable buildings, alteration, extension and conversion of Dutch barn and lean-to to form 1 dwelling house and associated works. Ford Manor House Ford Temple Guiting Cheltenham Gloucestershire GL54 5RU (Site visit on March 29th). Cllr Ewart-Perks absented herself from the discussion and voting.

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Councillors resolved that they had no objections to this application but noted that planning officers should establish whether the proposed new house lies within the curtilage of Ford Manor, a Grade 2 Listed Building; the plans should be updated to specify the exact materials to be used in all parts of the conversion; the site is relatively visible but is currently partly shielded by ash trees. In anticipation of the need to remove these, Council recommended replacing them as part of the conversion. **Action: Clerk to post comments to the CDC website.**

[21/00946/FUL](#) Proposed garden room extension | Colmans Temple Guiting Cheltenham Gloucestershire GL54 5RT (Site visit on March 29th.) Councillors had no objections to this application. **Action: Clerk to post comments to the CDC website.**

[21/01375/TCONR](#) Remove largest tree located within group G1 and reduce top by approx 5m of second largest tree and reshape crown appropriately. (west). | Tanglewood Wells Head Lane Temple Guiting Cheltenham Gloucestershire GL54 5RP. Cllr Krier absented himself from the discussion and voting. A member of the public, who had made the application, explained the issues with the trees – that, although two surveys had shown the trees to be sound, with no likelihood of falling, they perceived them as a threat. Councillors discussed the issues, noting that removing just one tree might place the others at risk in strong winds. Councillors resolved to post the following comments to the CDC planning website: Councillors cannot support the current application which includes felling one tree and trimming another in a group of three limes. Councillors would welcome a revised application, perhaps reducing the height of all three trees, if that would address the issues and is agreed by the tree surgeon. **Action: Clerk to post comments to the CDC website.**

13. **Quarry Stakeholder Meeting Working Party.** Cllr Gower updated Councillors with recent events., including:

* GCC planning committee approved the extension of Naunton quarry without considering the cumulative impacts across the North Cotswold quarry cluster as defined in EU and UK law. TGPC had suggested deferring any decision until cumulative impacts for all quarries across the Cluster could be assessed.

* Short presentation to Sir Geoffrey Clifton-Brown MP on 18 March outlining the issues, which was very well received. The MP is keen to progress the stakeholder meeting programme.

Next steps include:

* following up with GCC Highways officers identified by Cllr Nigel Moor to understand their approach to CI and to find out whether a Traffic Managed Zone, as proposed by Cllr Moor, was feasible.

* liaison with other parish councils affected by quarrying in the North Cotswolds.

* assessment of approaches to obtaining environmental readings e.g. for dust, noise etc with possible support from CDC.

The Chairman thanked the leader and team members of the Quarry Stakeholder Working Party as well as the Clerk for their efforts.

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- 14. Finances.** Councillors reviewed the current financial position and resolved to pay the following items:

Chq/Epay	Payee	Description	Value
Epay	GAPTC	Internal audit	£175.00
Epay	GAPTC	Annual membership	£105.27
Epay	M Freeman	Clerk's salary February/March @£155.65 p.m.	£311.30

Reconciliation. Councillors considered the reconciliation in the Clerk's report and resolved that the Chairman should sign this at the next opportunity.

15. Internal Auditor's report FY 2020 – 2021

- 15.1 Councillors reviewed the auditor's report.
15.2 Councillors decided not to implement a Grant Awarding Policy

16. Review of AGAR – Annual Governance and Accountability Return 2020/2021

Councillors reviewed AGAR documents prepared by the Clerk.

- 16.1 Section 1 Annual Governance Statement. Councillors voted to accept the statement.
16.2 Section 2 Accounting Statements. Councillors voted to accept the statements.
16.3 Certificate of Exemption. Councillors had satisfied themselves that the Council met the requirements for exemption from an external audit, as both income and expenditure were below £25,000.

The auditor had previously signed the Internal Audit Report Certificate .**Action: Clerk to post documents to the TGPC website.**

- 17. New standing orders for review and approval.** Section 18 (f) of UK Standing Orders had been amended with new minimum values for purchases which should comply with the Public Contracts Regulations 2015. The values had increased from £181,302 for a public service or supply contract and in excess of £4,551,413 for a public works contract, to £189,330 and £4,733,252 respectively. Councillors voted to approve the new Standing Orders. **Action: Clerk to amend Standing Orders and post to website.**

- 18. List of regular payments for annual review and approval.** Councillors resolved to continue with the following standing orders:

Payee	Purpose	Amount	Payment dates
Praedium Property	Rental of Village Hall /Rec ground	50.00	January and July
PATA	Quarterly payroll and tax services	23.25	March/June/September/December

Next meeting: The meeting is currently scheduled for 26 May 2021 but may change in light of Covid regulations. There being no further business, the Chairman closed the meeting at 8.40 p.m.

Signed

26 May 2021

Contact templeguitingparishcouncil@yahoo.co.uk